



Campbellford Memorial Hospital
Board of Directors Open Meeting - Minutes
Tuesday, September 24th, 2024 @ 4:00 PM

PRESENT: Carrie Hayward (Chair), Jeff Hohenkerk, Liz Mathewson, Michael Bunn, Sandra Conley, Marg Carter, Dr. Dimitri Louvish, Doug Hunt, Ellen Buck-McFadyen, Heather Campbell, Robbie Beatty, Trish Wood, Jennifer Glover, Dr. Danish Chippa, Glen Wood, Greg Clarke, Deanna Baker, Fiona Harrington

REGRETS: Bruce Thompson

GUESTS: Peter Mitchell (Recorder), Andrew Pickett

1. CALL TO ORDER

Carrie Hayward called the meeting to order at 4:00 PM.

1.1 Confirmation of Quorum

A Quorum was confirmed.

1.2 Approval of Agenda

Motion: Be it resolved that the Board of Directors approves the agenda as circulated.

Moved by: Glen Wood

Seconded by: Trish Wood

Carried

1.3 Declaration of Conflicts of Interest

No conflicts were declared.

1.4 New Director Introductions

Directors went around the table providing introductions, with a focus on the new directors joining the board.

2. CONSENT AGENDA

(The following items/recommendations have been identified as part of the consent agenda for the regular meeting. Directors are encouraged to contact the Board Chair, CEO or EA to the CEO/Board in advance of the meeting if there are questions about a listed consent agenda item. Any Director may request that any of the Materials be moved to the Board or Committee meeting agenda.)

2.1 Summary of Motions in Consent Agenda

Motion: Be it resolved that the Consent Agenda be approved as circulated, including all motions listed in section 2.1 -Summary of Motions in Consent Agenda.

Moved by: Glen Wood

Seconded by: Michael Bunn

Carried

2.2 Board of Director Meeting Minutes of June 24th, 2024 (Meeting Prior to AGM)

2.3 Board of Director Meeting Minutes of June 24th, 2024 (Meeting Following AGM)

2.4 Governance Committee Terms of Reference (Policy 5-210)

2.5 Auxiliary Report

2.6 Foundation Report

3. BUSINESS ARISING/COMMITTEE MATTERS

3.1 Governance Committee Report

Michael Bunn presented the Governance Committee Report, which had been circulated prior to the meeting. He invited directors to share any suggestions for board education sessions with either himself or CEO Hohenkerk. Bunn also emphasized the importance of the Ontario Hospital Association (OHA) education sessions for new directors, noting that this year's new directors, as well as the director who joined last year, should participate. Additionally, he highlighted the upcoming board retreat scheduled for December 3rd, mentioning that he would be reaching out to board members to gauge their interest in joining the retreat organizing committee.

3.1.1 Media and Public Relations (Policy 6- 010)

Michael Bunn provided an update on the revisions to the policy that the Governance Committee recommended. There was considerable discussion regarding the specifics about director's use of social media.

After the discussion, as there was still a lack of consensus regarding the social media aspects of the policy, Carrie Hayward requested that the policy be returned to the Governance Committee for further revisions and then presented to the board in November.

3.2 Financial Update

CEO Hohenkerk presented a Q1 financial update, emphasizing that the current deficit projections are slightly higher than anticipated. The board was told this is largely due to higher labour costs and expenses linked to increased patient volumes. CEO Hohenkerk also highlighted several unforeseen investments, such as pay equity and strategic planning, which were not originally included in the budget. To address these financial challenges, the hospital has applied for a cash advance, and the Line of Credit has been increased from \$1.2 million to \$1.5 million. The board was informed that the Ministry requires the hospital to fully utilize this Line of Credit before approving the cash advance.

In addition, CEO Hohenkerk pointed out that nearly all hospitals in Ontario are facing similar deficit projections this year and that he is actively engaging with Ontario Health to discuss the hospital's financial position and potential strategies moving forward.

A more detailed update will be provided at the October meeting, following the Resource & Audit Committee's review.

3.3 Strategic Planning Committee Update

CEO Hohenkerk provided an update on the Strategic Planning Committee, announcing that the committee is no longer needed as the strategic plan has been approved and finalized. Moving forward, the Governance Committee will be responsible for monitoring the implementation of the plan. Michael Bunn confirmed that the Governance Committee is ready and willing to take on this responsibility.

4. NEW BUSINESS

4.1 Directors Declaration

Chair Carrie Hayward noted that directors who have not yet completed the declaration have until December to do so.

5. REPORTS

5.1 MultiCare Lodge Report

Marg Carter presented her report that was circulated prior to the meeting. There was no discussion or questions.

5.2 Chair Report

Carrie Hayward presented her pre-circulated report, highlighting key points from her recent activities. She discussed her meeting with the Minister of Long-Term Care at the AMO conference and her participation in a redevelopment workshop. Hayward also mentioned that next year marks the 90th anniversary of hospital care in Campbellford, suggesting that a formal celebration might be worth considering.

Additionally, she noted that she and CEO Hohenkerk will be meeting with a hospital near Georgian Bay to discuss master planning and hospital redevelopment strategies. This hospital approached her to exchange ideas and best practices as part of a collaborative brainstorming session.

5.3 President/CEO Report

CEO Hohenkerk presented his pre-circulated report, emphasizing recent meetings with Ontario Health and Ministry of Health officials, where he highlighted efforts to secure additional short- and long-term support for the hospital.

He also noted his participation in various foundation events over the summer and provided an update on the ongoing land use studies at the new Campus of Care site.

5.4 Chief of Staff Report

Dr. Dimitri Louvish presented his pre-circulated report. During the discussion, questions were raised regarding the Endoscopy equipment, to which CNE Heather Campbell responded, confirming that the new equipment has arrived and that the team is excited to begin using it. Dr. Louvish also mentioned that other surgeons have expressed interest in utilizing CMH's facilities.

6. CORRESPONDENCE

6.1 August Medical Affairs Memo

7. NEXT MEETING DATE – October 29th, 2024

8. MOTION TO ADJOURN THE OPEN MEETING

Moved by: Marg Carter

Seconded by: Doug Hunt

Carried